



Dislocated Worker Verification 2010-2011

Dependent Students: According to our records, you answered YES to question 83 on the Free Application for Federal Student Aid (FAFSA) stating that your parent is a dislocated worker.

Independent Students: According to our records, you answered YES to question 101 on the Free Application for Federal Student Aid (FAFSA) stating that you or your spouse is a dislocated worker.

The conditions that a person may be considered a dislocated worker is if he/she:

- is receiving unemployment benefits due to being laid off or losing a job* and is unlikely to return to a previous occupation;
- has been laid off or received a lay-off notice from a job;
- was self-employed but is now unemployed due to economic conditions or natural disaster; or
- is a displaced homemaker. A displaced homemaker is generally a person who previously provided unpaid services to the family (e.g., a stay-at-home mom or dad), is no longer supported by the husband or wife, is unemployed or underemployed, and is having trouble finding or upgrading employment.

*Please note this applies to those who are determined to be out of work through no fault of their own, a person must be laid off or discharged (fired) for reasons other than misconduct as defined under law. If a person quits work, he/she is not considered a dislocated worker.

Copies of requested documents must be attached to this form:

Dislocated Workers:

1. Letter of explanation regarding your current situation.
 - a. Include current or prior employer's name, address and phone number (if available).
 - b. Date you received lay-off notice (if self-employed, the date your company was dissolved).
 - c. Indicate whether you are entitled to unemployment benefits and/or severance pay and amounts.
2. Your supporting documentation on letterhead, such as:
 - a. Non self-employed
 - i. Copy of termination or lay-off notice (or letter) from your employer
 - ii. Letter from your Department of Employment, Training and Rehabilitation
 - iii. Letter from the Unemployment Office
 - b. Previously self-employed
 - i. Bankruptcy documentation **and**
 - ii. Profit/loss statement (or 08/09 & 09/10 Schedule C)

Displaced Homemaker:

1. Letter of explanation regarding your current situation.
2. Attach a copy of your divorce decree, separation agreements or death certificate. If you do not have a separation agreement, attach a statement indicating separation and effective dates.
3. Attach income/asset settlements.
4. Attach a list of current household members, their relationship to you and their age.
 - a. If any, list any income resources for these individuals (e.g. child support)



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Student Name: _____ SSN: _____

Address: _____
Street City State Zip Code

E-mail: _____ Phone: (____) _____ - _____

DISLOCATED WORKER VERIFICATION: Based on the definition of dislocated worker, please answer the questions below.

- 1. Dependent Students only: As of the date you completed your FAFSA, is either of your parents a dislocated worker?
2. Independent Students - Dislocated Worker: As of the date you completed your FAFSA, are you or your spouse, a dislocated worker?
3. Independent Students - Displaced Homemaker: As of the date you completed your FAFSA, are you considered a displaced homemaker?

*The CCSJ Office of Financial Aid will make corrections to your FAFSA if you check NO to questions 1, 2 or 3.

CERTIFICATION STATEMENT: I certify that the information is accurate and complete. I have attached all appropriate documentation to verify what I have stated. I understand that my information will be evaluated based on the provided documentation. Any false information may be cause for denial.

STUDENT SIGNATURE: _____ Date: _____

OFFICE USE ONLY

- Approved Corrections Pending

Comments: _____

FA Initials: _____ Date: _____