



Dislocated Worker Verification 2011-2012

Dependent Students: According to our records, you answered YES to question 82 on the Free Application for Federal Student Aid (FAFSA) stating that your parent is a dislocated worker.

Independent Students: According to our records, you answered YES to question 100 on the Free Application for Federal Student Aid (FAFSA) stating that you or your spouse is a dislocated worker.

In general, a person may be considered a dislocated worker is if he/she:

- is receiving unemployment benefits due to being laid off or losing a job*(or has exhausted unemployment compensation) and is unlikely to return to a previous occupation;
- has been laid off or received a lay-off notice from a job;
- was self-employed but is now unemployed due to economic conditions or natural disaster; or
- is a displaced homemaker. A displaced homemaker is generally a person who previously provided unpaid services to the family (e.g., a stay-at-home mom or dad), is no longer supported by the husband or wife, is unemployed or underemployed, and is having trouble finding or upgrading employment.

*Please note this applies to those who are determined to be out of work through no fault of their own, a person must be laid off or discharged (fired) for reasons other than misconduct as defined under law. If a person quits work, he/she is not considered a dislocated worker.

Copies of requested documents must be attached to this form:

Dislocated Worker:

- Non self-employed
 1. Letter of explanation regarding your current situation:
 - i. Include prior employer's name, address and phone number.
 - ii. Dates of employment.
 - iii. Indicate when you began to receive unemployment benefits.
 2. Copy of your statement from the Unemployment Office showing your eligibility for benefits as of the date you initially completed your FAFSA.
- Previously self-employed
 1. Letter of explanation regarding your current situation:
 - i. Include your company's name, address and phone number.
 - ii. Date your company was dissolved.
 2. Copy of your bankruptcy documentation
 3. Copy of your profit/loss statements (or your previous tax year and current tax year Schedule Cs)

Displaced Homemaker:

1. Letter of explanation regarding your current situation.
2. Attach a copy of your divorce decree, separation agreements or death certificate.
3. Attach most recent year's tax returns and W2s.
4. Attach a list of current household members, their relationship to you and their age.
 - i. If any, list any income resources for these individuals (e.g. child support)



Dislocated Worker Verification 2011-2012

Student Name: _____ SSN: _____

Address: _____
Street City State Zip Code

E-mail: _____ Phone: (____) _____ - _____

DISLOCATED WORKER VERIFICATION: Based on the definition of a dislocated worker, please answer the questions below.

- 1. Dependent Students only: As of the date you completed your FAFSA, is either of your parents a dislocated worker?
2. Independent Students - Dislocated Worker: As of the date you completed your FAFSA, are you or your spouse, a dislocated worker?
3. Independent Students - Displaced Homemaker: As of the date you completed your FAFSA, are you considered a displaced homemaker?

*The CCSJ Office of Financial Aid will make corrections to your FAFSA if you check NO to questions 1, 2 or 3.

CERTIFICATION STATEMENT: I certify that the information is accurate and complete. I have attached all appropriate documentation to verify what I have stated. I understand that my information will be evaluated based on the provided documentation. Any false information may be cause for denial.

STUDENT SIGNATURE: _____ Date: _____

OFFICE USE ONLY

- Approved Corrections Pending

Comments: _____

FA Initials: _____ Date: _____