

Calumet College



of Saint Joseph

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COURSE SYLLABUS

Term: Fall, 2018 (181), August 27-December 15, 2018

Course: Research in CRIJ 497

Instructor Information:

Instructor Name	Dr. Allen Brown
Office Number:	407 (two left turns off the elevator, down the hall, office on right)
Phone Number:	Home: 219-513-0877
Email:	abrown@ccsj.edu
Hours Available:	Mon/Wed: 9:30-10:10 am., 11:30-noon, 1:30-2:00 pm; 6-10:00 pm by phone Tue/Thu: 9:30-10:10 am., 11:30-noon, 1:30-2:00 pm; 6-10:00 pm by phone Other hours by appointment: Please reach me by home phone anytime.
Instructor Background: Practicing Attorney at Law, Indiana & Illinois, Personal Injury, criminal law, DUI/OWI, civil law. (Damn Good); Former social worker & business owner.	

Course Information:

Course Time:	ARRANGED: Review "Hours Available" above
Classroom:	207
Prerequisites:	
Required Books and Materials:	"Research Methods for Criminology & Criminal Justice," M.L. Dantzker & Ronald Hunter, Jones & Bartlett, 4th Edition; You <u>MUST</u> Have Textbook To Stay in the Course!!
Learning Outcomes/ Competencies: Students in this course will demonstrate: Research methodology & design by:	

Reviewing textbook and completing "Practice Final" examination.
 Taking actual "Final Exam", part closed, part open book.
 Select a CRIJ topic with instructor approval.
 Research the topic (design) and prepare a first draft outline with sources.
 Prepare a final research paper on the subject selected following guidelines given.
 Learn how to find, evaluate, and use resources to explore a topic in depth.

This course meets the following learning objectives for the <insert program name>:

1.

Course Description: Students will study & learn research methodology & design, implement, and construct a formal report on a research topic approved by the instructor.

Learning Strategies: students will discuss their plans for formal research paper with instructor, they will review the work of former students, and they will review their "Practice Final" answers with instructor prior to submission.

Experiential Learning Opportunities:
 Please list all the experiential learning activities you use in your class: problem-based learning activities, project-based learning, service learning, and/or significant undergraduate research leading to presentations or publication.

Assessments:		
Major Assignments:	Examinations: Final	<u>33</u> %
Class Participation	Participation & assignments: "Practice Final"	<u>33</u> %
Presentations	Papers or Folders: Research	<u>33</u> %
Course Schedule:		
Class Date	Action To Be Taken	Grading Scale:
Week 1 & 2	Meet w/instructor: Syllabus	A 94-100
Week 3 & 4	Work on "Practice Test"	A- 90-93
Week 5 & 6	Meet instructor with Prac. Test	B+ 88-89 C- 70-71
Week 7 - <u>Oct. 18</u>	Finish/Turn-In Practice Test	B 82-87 D+ 68-69
Week 8-11	Study for & Take Final Exam	B- 80-81 D 62-67
Week 12-14	Finish/Turn-In Research Pap.	C+ 78-79 D- 60-61
		C 72-77 F 59-less

I reserve the right to change this schedule to meet the needs of the class.

Responsibilities	
Attending Class	<p>You cannot succeed in this class if you do not attend. We believe that intellectual growth and success in higher education occur through interaction in the classroom and laboratories. However, we do not want to penalize students for participating in college-sponsored events. When you miss class because of a college event, you must give notice of your absence in advance, and you are responsible for all missed work. Being absent doesn't excuse you from doing class work; you have more responsibilities to keep up and meet the objectives of this course.</p> <p>No more than <u>Four</u> (4) absences allowed; requests for an exception MUST be in writing within one week of returning to any class. Given at Instructor's discretion.</p>
Turning In Your Work	<p>You cannot succeed in this class if you do not turn in all your work on the day it is due. All homework/assignments are to be submitted when due; late work will be downgraded. After one week late work will NOT be accepted. Medical or other excuses at Instructor's discretion.</p>
Using Electronic Devices	<p>All electronic devices <u>shall</u> be turned off PRIOR to entering the classroom, whether or not class has started. If you have an electronic textbook permission to use your device may be granted. If you text or access the Internet for other purposes, you may be asked to leave, in which case you will be marked absent. Any medical or emergency exceptions by Instructor approval only.</p>
Participating in Class	<p>You must be on time, stay for the whole class and speak up in a way that shows you have done the assigned reading. If you are not prepared for class discussion, you may be asked to leave, in which case you will be marked absent.</p>
NOT REQUIRED	<p>You must prepare for every chapter we cover fifteen (15) important factual statements: give the statement, the page number, and the location on the page (top, middle, or bottom).</p>
Doing Your Own Work	<p>All students enrolled in a criminal justice course must adhere to the CRIJ "Honor Code" which states that every student MUST make the Instructor aware of actual or suspected cheating by any student. This means that not only the suspected student but any other student that also observed the incident. Any student observing cheating and failing to report it shall also be deemed guilty of cheating. Preparing to enter the field of criminal justice requires a code of honesty. If you feel that you cannot turn someone in who is dishonest or cheating, please find another major field of study!!</p>

	<p>If you turn in work that is not your own, you are subject to judicial review, and these procedures can be found in the College Catalog and the Student Planner. The maximum penalty for any form of academic dishonesty is dismissal from the College.</p> <p>Using standard citation guidelines, such as MLA or APA format, to document sources avoids plagiarism. The Library has reference copies of each of these manuals, and there are brief checklists in your Student Handbook and Planner.</p> <p>PLEASE NOTE: All papers may be electronically checked for plagiarism.</p>
Withdrawing from Class	After the last day established for class changes has passed (see the College calendar), you may withdraw from a course by following the policy outlined in the CCSJ Course Catalog.

Resources	
Student Success Center:	The Student Success Center provides faculty tutors at all levels to help you master specific subjects and develop effective learning skills. It is open to all students at no charge. You can contact the Student Success Center at 219 473-4287 or stop by the Library.
Disability Services:	Disability Services strives to meet the needs of all students by providing academic services in accordance with Americans with Disabilities Act (ADA) guidelines. If you believe that you need a “reasonable accommodation” because of a disability, contact the Disability Services Coordinator at 219-473-4349.
Student Assistance Program	Through a partnership with Crown Counseling , Calumet College of St. Joseph provides a free Student Assistance Program (SAP) to current students. The SAP is a confidential counseling service provided to students for personal and school concerns which may be interfering with academic performance and/or quality of life. The SAP counselor is available on campus once a week and off-site at the Crown Counseling offices in Crown Point or Hammond. For more information, contact Kerry Knowles SAP Counselor , at 219-663-6353 (office), 219-413-3702 (cell), or kerryk@crowncounseling.org .