
Calumet College



of Saint Joseph

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Calumet College of St. Joseph is a Catholic institution of higher learning dedicated to the academic, spiritual and ethical development of undergraduate and graduate students. Informed by the values of its founding religious community, the Missionaries of the Precious Blood (C.P.P.S.), the College promotes the inherent dignity of all people, social justice, an ethic of service, student empowerment, opportunity, and lifelong learning.

COURSE SYLLABUS, Fall 2019, Group 50 Sep. 09, 2019 to Oct. 14, 2019**Course: PSM 333 Leadership and Crisis Management****Instructor Information:**

Instructor Name	Leo Panepinto am session and George Devereux pm session
Office Number:	George Devereux 773 443 2211 and Leo Panepinto 773 447 5636
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Email:	gdevereux@ccsj.edu and lpanepinto@ccsj.edu
Office Hours:	By Appointment

Instructor Background: George Devereux has been a member of the Chicago Police Department for the past 33 years and is currently assigned as the Deputy Chief of Patrol for the Chicago Police Department. He has also held past positions in the Patrol Division, Public Housing Unit, Area Deputy Chief's Office and Gang Enforcement Division, and Narcotics Division. In the fields of Public Safety and Security, he has worked for the University of Chicago Campus Police and held a position as a security supervisor at St. Joseph's Hospital in Chicago. His educational background includes a Bachelor of Liberal Arts degree from Western Illinois University in Spanish and a Master of Public Administration degree from Illinois Institute of Technology.

Leo Panepinto has been a member of the Chicago Police Department for the past 33 years and is currently assigned as the Chicago Police Department Commander of the Crime Prevention Information Center. He has also held past positions in the Patrol Division, Vice Control Section, Narcotics Division, Deployment Operations Center, and the Office of the Superintendent. In the fields of Public Safety and Security, he has worked for the Harlem Irving Company as a security supervisor for several properties in the Chicagoland Area. His educational background includes a Bachelor Degree from Lewis University in Criminal Social Justice and a Master of Arts in Police Psychology from the Adler School of Professional Psychology.

Course Information:

Course Time:	Monday 9:00 AM to 12:30 PM Monday 6:00 PM to 9:30 PM
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Classroom:	AM Session East/ West College 829 S. Wabash PM Session Police Education and Training Center 1300 W. Jackson
Prerequisites:	Good standing enrollment for the PSM Program.
Required Books and Materials:	<i>Management Supervision in Law Enforcement</i> , 7th edition, by Karen Hess, Christine Hess Orthmann and Shaun Lasue, published by Cengage Learning, ISBN #13:978-1-285-44792-6.
Learning Outcomes/ Competencies:	
<p>Students in this course will: Students in this course will develop a greater understanding of the intricacies involved in becoming an effective manager in the law enforcement community. Police managers are constantly changing and must remain in the position to perform at one's highest level of managerial success, practitioners must remain ever vigilant and proactive in addressing the multifaceted needs of American Policing. The student of this course will develop the knowledge based techniques and approaches to be current and effective in providing the ever-changing managerial skills necessary to protect society in the 21st Century.</p> <p>This course meets the following learning objectives for the Public Safety Management Program: The Public Safety Management curriculum is structured in an accelerated format to develop public safety professionals capable of meeting the constant changes they will encounter in their respective workplaces. It is a competency-based education program that prepares students to become able communicators, critical and synthetic thinkers, and life-long learners. The program embraces and promotes diversity in all areas, respecting diverse academic levels, faith traditions, and social-economic backgrounds. The faculty and staff are committed to the innovative education of the whole person, keeping in focus each student as a returning adult who contributes unique experience and knowledge. The faculty and staff's methodology, teaching, and role modeling determine the expectations we have for our students: respecting others, seeking knowledge actively, and utilizing the skills and foundations needed for effective management in public safety settings.</p> <p>The course also meets the following General Education Program Objectives: This course meets Calumet College of St. Joseph's Signature Assignment requirement to demonstrate fundamental competency in written and/or oral communications.</p>	
Course Description: This course examines the theories and practices of strategic and operational planning for crisis and emergency management. Students will learn and practice decision making during crisis events and situations. They will be able to differentiate between decision making in a crisis environment and a normal work environment. Emphasis will be placed on the emergent leadership model versus the designated leadership model. Students will explore ways to coordinate public safety response with private security entities as well as governmental agencies.	
Learning Strategies: Lectures, videos, quizzes, guest speaker(s), written projects, collaborative learning.	
Experiential Learning Opportunities: Problem Learning Activities Based	
Based upon each student's individual experience relating to common experience as can be shared with the class as opposed to other methods of acquiring knowledge.	

Assessments:	
Major Assignments:	Mid-Term Exam/ Assignment and Final/ Weekly Discussion Board. Papers.

Assessments:	Mid-Term and Final. Papers. Class Participation.
Class Participation:	<u>Have an attentive presence in class, especially in Seminar.</u> <ul style="list-style-type: none"> • Use body language that shows attention: sit up; make eye contact with speakers. • <u>Turn off and put away all electronic devices</u> for the duration of the class, as stated above. • Do not sleep in class, or appear to be sleeping. If you are, we will wake you to make sure you are OK. You may be asked to leave or to seek assistance on campus. • Do not hold side conversations while your colleagues are speaking. Dress modestly and appropriately for a formal academic setting
Grading Scale:	
100% – 92%: A	91% – 90%: A-
89% – 88%: B+	87% – 82%: B
79% – 78%: C+	77% – 72%: C
69% – 68%: D+	67% – 62%: D
59% and below:	F

Course Schedule:

Class Date	Assignments	Class Discussion/Activities
Sep 09, 2019	- Be prepared to discuss Chapters 1 and 2. Discussion Board.	- Syllabus and Course overview. - Discussion of Chapters.
Sep 16, 2019	- Be prepared to discuss Chapters 3 and 4. Discussion Board.	- Discussion of Chapters. - Prepare for Mid-Term exam. - Homework Assignment and discuss class project and paper.
Sep 23, 2019	- Be prepared to discuss Chapters 5 and 6. Discussion Board.	- Discussion of Chapters. - Take Mid-Term exam.
Sep 30, 2019	- Be prepared to discuss Chapters 7, 11 and 12. Discussion Board.	- Homework Assignment. - Discussion of Chapters.
Oct 7, 2019	- Be prepared to discuss Chapters 13, and 14. Discussion Board.	- Discussion of Chapters. - Homework Assignment. - Class project presentations and papers discussed.
Oct 14, 2019	- Be prepared to discuss Chapter 15. Discussion Board.	- Discussion of Chapters. - Presentations continue. - Final exam.

We reserve the right to change this schedule to meet the needs of the class.

Responsibilities	
Attending Class	You cannot succeed in this class if you do not attend. We believe that intellectual growth and success in higher education occur through interaction in the classroom and laboratories. However, we do not want to penalize students for participating in college-sponsored events. When you miss class because of a college event, you must give notice of your absence

	<p>in advance, and you are responsible for all missed work. Being absent doesn't excuse you from doing class work; you have more responsibilities to keep up and meet the objectives of this course.</p> <p>Be on time, present for the whole class, and involved.</p> <ul style="list-style-type: none"> You need to be on time in order to earn full credit for the day's work. <p>You may take two excused absences for any personal reason: one of these may be from Seminar. If you miss a Seminar, you will need to meet with the instructor for an hour to discuss the reading. It is your responsibility to request an appointment in a timely fashion, well before oral exams start.</p>
Turning In Your Work	<p>You cannot succeed in this class if you do not turn in all your work on the day it is due.</p> <p>Assignment deadlines are firm. Problems with technology will not be an excuse for late work.</p> <p>If you have a problem or question, contact me <u>well in advance</u> of the deadline to work out a solution.</p> <p>Check your grades in Blackboard: see me with any questions you have. Please resolve all grade questions before final oral exams begin.</p>
CCSJ Student Honor Code	<p>This course asks students to reaffirm the CCSJ Student Honor Code:</p> <p>I, as a student member of the Calumet College academic community, in accordance with the college's mission and in a spirit of mutual respect, pledge to:</p> <ul style="list-style-type: none"> Continuously embrace honesty and curiosity in the pursuit of my educational goals; Avoid all behaviors that could impede or distract from the academic progress of myself or other members of my community; Do my own work with integrity at all times, in accordance with syllabi, and without giving or receiving inappropriate aid; Do my utmost to act with commitment, inside and outside of class, to the goals and mission of Calumet College of St. Joseph.
Using Electronic Devices	<p>Turn off and put away all electronic devices for the duration of the class – <i>unless</i> you are the primary caregiver of a dependent. Do not use them during class; do not even <i>appear</i> to be using them: you will be asked to leave and lose points from your grade. If there is a true emergency, please let the class know that you need to step out. I reserve the right to make a judgment call about your grade in such an instance.</p>
Participating in Class	<p>You must be on time, stay for the whole class and speak up in a way that shows you have done the assigned reading. If you are not prepared for class, you may be asked to leave, in which case you will be marked absent.</p>
Doing Your Own Work	<p>If you turn in work that is not your own, you will be subject to judicial review by the Faculty-Student Grievance Committee. These procedures can be found in the Student Planner. The maximum penalty for any form of academic dishonesty is dismissal from the College.</p> <p>Using standard citation guidelines to document sources avoids plagiarism. You'll find guides to the major citation methods at the CCSJ Specker Library Web page at http://www.ccsj.edu/library/subjectsplus/subjects/guide.php?subject=cite</p> <p>PLEASE NOTE: All papers may be electronically checked for plagiarism.</p>

Sharing Your Class Experience	At the end of the term, you will have the opportunity to evaluate your classroom experience. These confidential surveys are essential to our ongoing efforts to ensure that you have a great experience that leaves you well prepared for your future. Take the time to complete your course evaluations – we value your feedback!
Withdrawing from Class	After the last day established for class changes has passed (see the College calendar in the CCSJ Course Catalog), you may withdraw from a course by following the policy outlined in the Course Catalog.

Resources	
CCSJ Book Rental Program	The CCSJ Book Program ensures that everyone has the right course materials on the first day of class to be successful. You pay a book rental fee each semester, and in return, receive all the materials for all your classes prior to the beginning of classes. At the end of the semester, simply return the books. For traditional students, the Book Rental Program is conveniently located in the library, where students can pick up and return their books. For students in accelerated programs and graduate programs, books will be delivered to their homes and they can return them by mail. For more information, see http://www.ccsj.edu/bookstore . All books must be returned at the end of the semester or you will incur additional fees, which will be charged to your student account.
Student Success Center:	The Student Success Center provides faculty tutors at all levels to help you master specific subjects and develop effective learning skills. It is open to all students at no charge. You can contact the Student Success Center at 219 473-4287 or stop by the Library.
Disability Services:	Disability Services strives to meet the needs of all students by providing academic services in accordance with Americans with Disabilities Act (ADA) guidelines. If you believe that you need a “reasonable accommodation” because of a disability, contact the Disability Services Coordinator at 219-473-4349.
Student Assistance Program	Through a partnership with Crown Counseling , Calumet College of St. Joseph provides a free Student Assistance Program (SAP) to current students. The SAP is a confidential counseling service provided to students for personal and school concerns which may be interfering with academic performance and/or quality of life. The SAP counselor is available on campus once a week and off-site at the Crown Counseling offices in Crown Point or Hammond. For more information, contact Kerry Knowles SAP Counselor , at 219-663-6353 (office), 219-413-3702 (cell), or kerryk@crowncounseling.org .
CCSJ Alerts:	Calumet College of St. Joseph’s emergency communications system will tell you about emergencies, weather-related closings, or other incidents via text, email, or voice messages. Please sign up for this important service annually on the College’s website at: http://www.ccsj.edu/alerts/index.html .