

**CALUMET COLLEGE OF ST. JOSEPH**  
**DRUG AND ALCOHOL AWARENESS AND PREVENTION PLAN**

**2021-22**

In order to adhere to requirements and standards as set by the Higher education Act of 1965, the Drug-Free Schools and Communities Act and the Drug-Free Workplace Act of 1988, CCSJ has developed a comprehensive drug and alcohol awareness and prevention plan.

### **Plan Objectives**

- **Inform** – Students and Employees about policies regarding the use of drugs and alcohol, as well as the legal implications and consequences.
- **Educate** – Students and Employees about the effects of drug and alcohol abuse on overall health, wellness, and social wellbeing.
- **Support** – Students and Employees struggling with drug and alcohol related issues by having referral services information and designated staff available for counsel.
- **Maintain** – A drug and alcohol free environment by informing, educating, and supporting students and employees.

### **Categories and Strategies**

1. Awareness and Information: Media campaigns, social marketing, public information, large-scale events.
  - Student Handbook
  - Employee Handbook
  - Faculty Handbook
  - Student Life page of website
  - Bulletin boards on floors 1-6
  - Television monitors throughout the school
  - Student Center
2. Targeted and Environmental Approach: Focus on the campus atmosphere, emphasis on specific audiences, including sub-populations or high-risk groups.
  - Flyers on floors 1-6
  - Athletic department meeting
  - New Student Orientation
3. Curriculum: Courses, modules and syllabi, lectures, lesson plans.
  - GENL 100
  - HSV 200
  - HSV 230
  - HSV 315
4. Peer Based Initiatives: Student led initiatives, peer education, advising.
  - One event per semester (fall and spring)

5. Training: Efforts for faculty, staff, students, campus leaders, others.
  - Semester in-service for employees (1 per year- offered fall or spring)
  - Semester in-service for students (1 per year- offered fall and spring)
6. Support Services: Screening, interventions with high-risk drinkers, support groups, counseling, and referral.
  - Counseling with Student Assistance Program for students
  - Counseling with Human Resources and/or Counselor for employees
  - Counseling with Title IX Coordinator
  - Counseling with Title IX Confidential Source
  - Referral to appropriate agency if needed
7. Staffing and Resources: Professional and internship personnel, libraries, electronic services.
  - Student Assistance Program for students
  - Counseling with Title IX Coordinator
  - Counseling with Title IX Confidential Source
  - Human Resources for employees
  - CCSJ Library
8. Policies and Implementation: Policy development, linkages with institutional mission, procedures, dissemination, and policy review.
  - Employee Handbook
  - Student Handbook
  - Catalog
  - Faculty Handbook
  - College website
9. Enforcement: Police role, discipline process, campus judicial system.
  - Employee Handbook
  - Student Handbook
  - Faculty Handbook
10. Assessment and Evaluation: Needs assessment, instrumentation, quantitative and qualitative approaches, research findings, dissemination.
  - Pre-test and post-test for in-service sessions

## Calendar of Events

### Year round:

- Information on Drug and Alcohol Awareness and Prevention is disseminated via:
  - Catalog
  - Email
  - Faculty Handbook
  - Athletic Handbook
  - Employee Handbook
  - Student Handbook
- Student Assistance Program is available for counseling, support, and referral

### Fall:

- Notify all students regarding CCSJ standards of conduct regarding the use of drugs and alcohol, description of consequences of unlawful possession, use, or distribution of drugs and alcohol on school property, description of drug and alcohol counseling, treatment, or rehabilitation programs available, description of health risks associated with the use of illicit drugs and alcohol, and a clear statement that the College will impose sanctions on students who violate the standards of conduct (after second week of class)
- Provide one (1) In-Service Session for employees on Drug and Alcohol Awareness and Prevention
- Provide one (1) In-Service Session for students on Drug and Alcohol Awareness and Prevention
- Participate in Red Ribbon Week (Student Life)
- Conduct Wellness Survey for Employees

### Spring:

- Provide one (1) In-Service Session for employees on Drug and Alcohol Awareness and Prevention
- Provide one (1) In-Service Sessions for students on Drug and Alcohol Awareness and Prevention